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Agency Director

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ELLISVILLE STATE SCHOOL

A MISSISSIPPI DEPARTMENT OF MENTAL HEALTH FACILITY

Request for Quote

Ellisville State School seeks to obtain pricing for certain professional services related to Cosmetology services. See Attachment B – Cosmetology Services Quote Form

About Ellisville State School:

Ellisville State School is a state-operated regional program providing comprehensive services to people with intellectual and developmental disabilities. Ellisville State School serves approximately 275 people on the main campus and additional people in the community. The Program is under the jurisdiction of the Mississippi Board of Mental Health. Ellisville State School offers services to people in a residential setting and provides an array of programs and services in the community through the Community Services System. It is the goal of Ellisville State School to provide each person with the appropriate services so that each will develop to the maximum of their potential. The program hopes through treatment and training to place each person in his or her least restrictive environment. This goal is consistent with state and national policies regarding service programs for people with intellectual and developmental disabilities.

The State's Fiscal year of business runs from July 1 to June 30 each year. This contract for services shall be for one (1) twelve (12) month period from **July 20, 2026, through June 30, 2027**, with an option to renew the contract for up to two (2) one fiscal year period.

The successful Offeror must be licensed to do business with the State of Mississippi (www.sos.ms.gov/business-services-regulation).

In a competitive quote process, a contract shall be awarded based solely on the lowest price (or rate) to the most responsive and responsible quote.

All quotes may be submitted to:

Armendia Pierce, Procurement Officer
Ellisville State School
1101 HWY 11 South, Ellisville, MS 39437
601-477-5615
armendia.pierce@ess.ms.gov

Quotes may be submitted via hand delivery, Fax, USPS, or email.

Office Hours: 8:30am to 4:30pm, Monday through Friday.

Deadline for quote submission is Friday, July 17, 2026

Attachment B Quote Form

A CURRENT COPY OF THE STATE OF MISSISSIPPI BOARD OF COSMETOLOGY AND BARBERING PRACTITIONER LICENSE MUST BE SUBMITTED WITH QUOTE.

\$ _____ Per Dry Hair Cut of female Persons-served, Ellisville State School Campus (not more than 40 haircuts per month)

\$ _____ Per Wash and Style of female Persons-served, Ellisville State School Campus (not more than 40 stylings per month)

Business Name or Name of Contractor _____

PRINT NAME OF AUTHORIZED REPRESENTATIVE _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE _____

ADDRESS _____

PHONE _____

EMAIL ADDRESS _____

MAGIC VENDOR ID # _____

(if already registered as an authorized State Vendor)