



Ellisville State School

1101 Highway 11 South ♦ Ellisville, Mississippi, 39437
601-477-5625 ♦ 601-477-5710 fax

Vacancy Announcement Contract Custodian

Position Open: August 12, 2026

Position Close: until filled

Salary Range: \$14 per hour 28 hours per week

Schedule: 28 hrs per week during the hours of 6:00 a.m.-2:30 p.m. Monday-Friday

Location: Environmental Services/PDC

Position Description: Complete all housekeeping duties in assigned areas as related to dust mopping and wet mopping; cleaning cobwebs, dusting (furniture, vents, light fixtures, etc.) as assigned by supervisor; empty and correctly dispose of trash and maintain areas surrounding assigned workplaces; strip and wax floors in assigned areas as needed; use buffer as needed; ensure equipment is used and maintained in efficient manner; comply with policies and procedures of the IID program and ensure personal privacy and rights are protected for persons-served; follow assigned work schedule as directed by supervisor; may be pulled to perform client care; other duties as assigned.

EDUCATIONAL/EXPERIENCE REQUIREMENTS:

Typically requires a High School Diploma or high school equivalency and 0-1 year of work experience. Must be 21.

Employees of Ellisville State School cannot be considered for this position unless they resign from their current state service position.

Interested applicants can submit an application at the Ellisville State School Office of Human Resources or Win Job Center Hattiesburg, MS. For questions about applying please call 601-477-5615.

It is expressly understood that the above description of job duties and expectations are subject to change based on the needs of Ellisville State School. ***Upon contingent employment offer, Contract Workers must complete a background check and pre-employment drug test.***

This is a contract position with no state benefits.

Ellisville State School is an Equal Opportunity Employer